



GREATER EAGLE FIRE PROTECTION DISTRICT

Job Posting of available staff position for

CAPTAIN

Posted March 9, 2018

This is a company officer level position that is responsible for the specific activities and daily operations of an assigned shift; to assist the training officer with training, conduct evaluations, and overall management of the shift; and to provide highly responsible and complex administrative support to a Division Chief and the Chief of the District. Carries out supervisory responsibilities in accordance with the organization's policies, procedures, and applicable laws. Responsibilities include interviewing and training employees; planning; assigning and directing work; appraising performance; rewarding and disciplining employees; addressing concerns and resolving issues. Possess the ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Working shifts 48 on, 96 off, with call backs as needed for emergencies and/or cover shifts.

Applicant must meet the following Minimum Qualifications:

Possess the following certifications:

- Fire Officer I (IFSAC or ProBoard) or ability to complete in twelve months
- IFSAC Firefighter II
- Colorado or National Registry EMT-B
- American Heart Association (BLS-HCP) Provider
- Hazardous Materials Operations (IFSAC or ProBoard)
- NWCG Firefighter II
- NIMS - ICS 300
- NIMS - 700 & 800
- A combination of experience, education, and training that meets the above criteria.

Applicant Preferred Qualifications:

- Associates Degree in fire related curriculum
- NFA Managing Fire Officer or currently enrolled
- Company Officer Leadership Symposium
- NWCG Engine Boss or higher
- Blue Card Incident Commander
- NWCG Type4 IC
- NIMS - 400
- Professionalism and the ability to be discreet with confidential and sensitive issues.
- Knowledge and proficiency of Microsoft Word, Excel, PowerPoint.
- Strong verbal communication, written communication, and organizational skills.
- Ability to handle multiple tasks, projects, and meet deadlines.
- Ability to read, to analyze, and to interpret complex agreements and contracts.
- Ability to respond effectively to the most sensitive inquiries or complaints.
- Ability to work independently, assist with a variety of projects and be assertive as appropriate.

Applicant Preferred Qualifications continued:

- Must be lawfully able to work in the U.S. and able to speak, read, and write the English language.
- Must have a valid Colorado driver license or ability to obtain within 30 days.
- Ability to be insured by GEFPD's insurance carrier.

Pay/Benefits: This position is FLSA non-exempt with a pay range of \$65,000 to \$82,000 depending on qualifications. In addition the District provides: overtime, a healthy vacation and sick leave accrual rate based on length of service, an FPPA pension plan with the District matching percentage of contributions, and health insurance. Individual voluntary contributions may also be made to an FPPA 457 plan.

Application Process: Application packet to include: district's employment application located on our website www.gefpd.org; cover letter stating your interest in position; and resume of relevant experience, training, and professional references.

Qualified applicants will move on to a one day assessment center that will include a personnel issue, two fire scenarios, and an oral board interview. The selected applicant will need to pass a pre-employment physical and background checks.

Application packet to be sent to klawn@gefpd.org no later than 5:00 p.m. on **Friday, March 30, 2018**. Interview/assessment will be scheduled for the week of April 9, 2018. Applicants will be notified of the hiring process results.

EEOC Compliance Statement: The Greater Eagle Fire Protection District is an Equal Opportunity Employer that provides employment opportunities without discrimination on the basis of race, color, religion, national origin, gender, disability, age, sexual orientation, or pregnancy, childbirth, or a medical condition related to pregnancy or child birth. GEFPD complies with the American with Disabilities Act (ADA). If you require reasonable accommodation in order to apply for a position, please contact the District at 970-328-7244.

ADA Compliance Statement: The human resource goal of the Greater Eagle Fire Protection District is to select and retain the best qualified applicant for each available position. An applicant's or employee's disability will not remove the applicant from consideration or a current employee from his/her job if the applicant or employee is able to perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions, unless such accommodation will result in undue hardship to the District.

At-Will Employment: All employment for members with the District is "at-will". By accepting the position it does not create a contract of employment or guarantee of employment for any definite period of time. In addition, any member may be terminated at any time, with or without a cause and with or without notice, just as any member may resign at any time, for any reason. Nothing in this job announcement or that may be said or provided during the application and selection process is intended to modify the District's at-will employment policy.