

**AGENDA FOR GREATER EAGLE FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING
Wednesday, 17 August 2016**

NOTICE IS HEREBY GIVEN that the Regular Meeting of the Boards of Directors of the Greater Eagle Fire Protection District (GEFPD), Eagle County, Colorado will be held at 425 E 3rd Street, Eagle, Eagle County, Colorado on Wednesday, August 17, 2016 at 6:00 p.m. The meeting will be held for the following agenda and other matters that may come before the Board.

GREATER EAGLE FIRE PROTECTION DISTRICT BOARD
Eric Peterson, President/Chairman, *Term Expiring May 2018*
Mikel “Pappy” Kerst, VP Asst. Treasurer/Secretary, *Term Expiring May 2018*
Kraige Kinney, VP Treasurer, *Term Expiring May 2018*
Pastor Eric Collom, VP Secretary/Asst. Treasurer, *Term Expiring May 2020*
Chief Jon Asper, Retired, VP Asst. Secretary, *Term Expiring May 2020*

Start GEFPD Board Meeting Open Session

GEFPD - Mr. Eric Peterson, President/Chairman

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Disclosure Matters
3. Approval of Agenda
5. Ratification of August 2016 Payables..... **Tab 1**
6. Approval of July 20, 2016 Minutes **Tab 2**
7. Financial Matters / Reports as of July 30, 2016 **Tab 3**
 - i. Marchetti & Weaver, LLC

Public Input on Non-Agenda Items

Board Announcements & Updates

1. Discussion - June Board Retreat notes & Action plans received **Tab 4**
2. Request for Proposals - Professional Services.

Executive Session

§24-6-402(4)(b) Conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions.

Administrative & Legal Updates

1. Administrative Updates - Reports & Action Items
 - a) Administration
 - i. Pinning ceremony held August 4, 2016.
 - ii. Radios - partial claim denied due to mysterious disappearance clause in policy - covering one for damaged/burned radio.
 - iii. Verizon tower upgrade review - between Cole’s office and Verizon.
 - iv. Communication Grant - radio/tablets. Received notification of denial on 8/10/16.
 - v. Discovery School - Brooks Lane. Letter sent to TOE appears per plan provided that it will work.
 - vi. Staff comments.
 - b) Apparatus
 - i. Look to possibly sell 924 or 915 and put other one in Dotsero. Captains need to discuss with shifts and see how most beneficial to organization.
 - c) Command Staff / Officers Meeting
 - i. Working on budget.
 - ii. SOG format and compiling majority by end of year - then continue to fine tune.
 - iii. EMS & Chiefs working on medical rehabilitation policy during events.
 - iv. SDA Conference in Keystone - September 21-23. One Board member signed up.
 - v. Volunteers assigned to Shift Captains for engagement, events, and training.

- d) Compensation Committee
 - i. Director Kinney & Weaver working on spreadsheet/format for review of options and how effects budget.
- e) Fire Prevention - see report**Tab 5**
- f) Human Resources
 - i. Performance evaluations and self-evaluations for timeframe 1/1/6 - 9/30/16. Reviews to be completed and given to members in the month of Oct/Nov.
 - ii. ESCI - sent email to Eric W. & Debbie for all invoices paid and additional payments from two other companies that conducted background checks.
 - iii. Obtain access to QuickBooks for read only - to assist us with budget information.
 - iv. Meet with Tim Hebert/Sage Benefits August 12th - health broker.
 - v. FF gave resignation effective August 24th. Chief to contact previous group applicants.
 - vi. Handed out updated Board Member Manuals - effective May 2016.
- g) Members Update
 - i. Targeting movie ads first - then work into print to post in community areas - CMC, Churches, newsletter, HOA newsletters, most populated areas to reach more than mailers which easily get tossed in trash.
- h) Operations & Action Items - see reports**Tab 6**
 - i. MDA - coming up Sept 3rd, 4th, 5th. Need some coverage for the event. Four hour shifts twice a day, each day.
- i) Facilities Update
 - i. Server backup - verify what is being backed up, possibly make changes.
 - ii. Kitchen, Training room (file storage), move workout area to East bay, close Gypsum storage by August 31st and will get \$175 dollars returned for September's payment.
 - iii. Fence - be completed before the snow flies.
 - iv. Phone system on hold until 2017 rather than piece meal system.
- j) Safety Committee
 - i. Workers Comp claims 2016: YTD Total 3 - Shoulder should wrap up end of August.
 - ii. Obtaining "Blue Sheet" report from Chief Kennedy- accident reporting form to possibly put on Emergency Reporting/Fire Manager and in vehicles.
 - iii. Next meeting September 23 at 7:30am.
- k) Training

2. Other Matters and Information

Board Comments

ADJOURNMENT

NEXT MEETING - Wednesday, 21 September 2016 at 6:00 p.m.

Regular meetings are the 3rd Wednesday of each month at 6:00 p.m.